

WELCOME MINUTES  
May 23, 2006  
Bullhead City Campus Library

Members present: Robert Shupe, Carol Leatherwood, Debbie Burnham-Kidwell, Barbara Patterson, Christine Lupien, Barbara Freitas, Bruce Carter, Claudia Timmann, Holly Tucker, Roger Ueda.

Disposition of the Agenda: Tutor bag inventory was added to the minutes.

Minutes of February 21, 2006: Approved as written.

Financial Report: Barbara Patterson presented an end of year Financial Report (April 30, 2005 to April 30, 2006) that showed a balance of \$2,746.05. \$2,050 was received in donations during the year. An additional donation of \$200 was received from Leahy Enterprises for the 2006 KABAM! Festival. The report was accepted as presented.

Web Site Status Report: Carol encouraged members to review the site. Corrections, additions, and deletions are submitted to the web manager through Carol in her position as president-elect. It was decided to link WELCOME by-laws, approved minutes, and a calendar of literacy events to the site. Links will be "hover-style" (underlined and in blue text) with all other text in black.

### **Old Business**

Corporation Commission Report: Robert reported that a late filing of the 2005 report was submitted without late fee. The 2006 report submission will bring us up-to-date. It was moved and seconded to authorize the president and treasurer to pay the Corporation Commission Report fee on an annual basis.

Fundraising Letter: Robert reported that letters will be mailed within the next two weeks. Contacts are Christine Lupien in Lake Havasu City, Debbie Burnham-Kidwell in Kingman, and Carol Leatherwood in Bullhead City. Robert was authorized to spend up to \$100 for mailing supplies and expenses.

Mohave County Fair Booth, 2006 and 2007: Barbara Freitas was not able to obtain booth space. She will plan to attend a Fair Committee meeting to suggest a better system that will provide an opportunity for acquiring inside booth space. All agreed that outside booth space was not desirable.

PowerPoint Presentation Project and Speaking Circuit: Claudia Timmann presented a first draft for a PowerPoint presentation. Members are asked to review the presentation and send suggestions to Claudia.

WELCOME Brochure: Carol was thanked for fielding innumerable revision suggestions and incorporating changes into the brochure. Roger was thanked for his donation of brochure stock paper. Robert will follow-up with H&H Printers to get the brochure printed.

Flash Drive Donation: Roger donated two flash drives to the organization. He encourages all official papers be stored on the new drives, which will be held by the president and secretary.

The Mohave County Literacy Conference Grant: The conference is being organized by the MCC College Pre-Study Division in cooperation with WELCOME and other groups and organizations. Robert reported that \$2,000 was awarded by the State Library through a Library Services and Technology Assistance grant (LSTA). The money is designated for publicity. The State Library also offered to provide additional funding for speakers selected in coordination with State Library Literacy Consultant Holly Henley. The schedule for the event includes the following:

Thursday, September 7: Literacy Family Fun Night to be held on each campus and organized through College Pre-Studies. WELCOME "bookmaking booths" suggested.

Friday, daytime, September 8: Speaker workshops organized by College Pre-Studies and literacy conference committee.

Friday, evening, September 8: ASU's Dr. Dennis Hoffman to speak on societal and individual benefits of higher education in Mohave County. It is anticipated that WELCOME will plan the awards presentations for the evening.

KABAM! Festival: Debbie reported that the festival was fun, and WELCOME staffed a "bookmark making" booth throughout the event. Next year's KABAM! will be held on May 5 in Metcalf Park.

### **New Business**

Tutor Gift Bags: Christine provided an inventory list of tutor gift bag supplies available. All materials are currently kept at the home of Christine Lupien, Lake Havasu Area Literacy Council Program Coordinator. WELCOME should consider purchasing new easy dictionaries and high-low books as funds are available. New supplies were provided to the Kingman and Mohave Valley councils.

Nominations Committee Report and Election: Christine presented the following slate of nominees:

#### Officers:

Carol Leatherwood, President (May 2006-May 2008)  
Claudia Timmann, President-Elect (May 2006-May 2008)—nominated from floor  
Robert Shupe, Past President (May 2006-May 2008)  
Roger Ueda, Treasurer (May 2006-May 2008)—nominated from floor  
Claudia Whitefield, Secretary (May 2006-May 2007)  
Roger Ueda, Honorary Chair and Webmaster (May 2006-May 2007)

#### Board Members:

2-year terms (May 2006-May 2008)—  
Debbie Burnham-Kidwell  
Barbara Patterson  
Christine Lupien  
Karen Leahy

1-year terms (May 2006-May 2007)—  
Claudia Timmann  
Barbara Freitas  
Bruce Carter  
Ann Rooney  
Holly Tucker

Claudia Whitefield is in a new job that does not currently permit her to attend meetings on Tuesday mornings. It was decided to keep her in the secretarial position for the time being, with volunteers filling in as needed.

All nominations were approved by acclamation. Robert shared some parting words and passed the gavel to Carol Leatherwood.

Jan Woods was suggested for a board position and will be contacted by Christine.

Remarks by New WELCOME President: Carol Leatherwood indicated that she would like to re-examine WELCOME's mission statement. Suggestions for mission statement revision should be sent to Carol prior to the next meeting.

Carol would also like to appoint a Public Information Officer (PIO) to promote WELCOME activities. She also encouraged each member to recruit a new member in order to expand membership.

Next Meeting: August 22, 2006, 9:30 to 11:30 am, Kingman Literacy Council offices (located at Trinity Episcopal Church, 425 E. Spring Street, Kingman).

There being no other business, the meeting was adjourned.

Submitted by  
Debbie Burnham-Kidwell  
Secretary Pro-tem